



Christchurch Men's Shed

CIO No. 1175104

NOTICE OF ANNUAL GENERAL MEETING 2019

**Members are invited to the Shed's AGM to be held
at 1.30 pm prompt on Tuesday 5th November 2019
in Room 1 Greystones House, Waterford Road, Christchurch, Dorset BH23 5JL
AGM will close at 3.45 pm**

Trustees / Office Holders

Chairman – Les Mercer, Honorary Secretary/ Membership Secretary – John Pegram
Treasurer – Robert Mackinnon, Trustees – Richard Barry Atkinson, Christopher Waddilove

If any member wishes to propose a resolution to be put to the members at the AGM they should send it to the Secretary by noon 25th October 2019. A revised agenda will be issued by 29th October 2019.

Please record any resolutions or apologies with John Pegram, or by christchurchshed@gmail.com or on 07547 922246

Resolutions not tabled ahead of the cut-off date will not be admissible at the AGM.

Preface:

This will be the second Annual General Meeting of Christchurch Men's Shed since it became a registered charity, a Charitable Incorporated Organisation (CIO), on 11th October 2017.

One of the requirements of our constitution is that "At every subsequent annual general meeting of the members of the CIO, one third of the charity trustees shall retire from office", however they are eligible to be re-elected provided they have not served for four consecutive terms. (Trustees who have served for four consecutive terms can be reappointed after an interval of at least one year)

The minimum number of trustees required by the constitution is three

Members are invited to stand for election as a trustee with appointment by a simple majority vote of members. Any members wishing to stand as a Trustee are advised to read the government and charity commission's guidance on the role and liability of a trustee that can be found at <https://www.gov.uk/guidance/charity-trustee-whats-involved>. They should then register their name with John Pegram, or by christchurchshed@gmail.com or on 07547 922246 by noon on 25th October 2019.

Agenda:

1. Apologies for absence
2. Acceptance of minutes for 2018 AGM
3. Chairman's Report
4. Hon. Treasurer's Report
5. Secretary's / Membership Report
6. Resignations and Election of Officers and Trustees
 - 6.1 Barry Atkinson to resign as Trustee of CMS and stand for re-election as a Trustee and our founder member

- 6.2 Les Mercer will stand down as Chairman and Trustee and does not wish to stand for re-election in any role.
- 6.3 Bob Mackinnon will stand down as treasurer and stand for re-election as CMS Chairman

- 7.0 AOB
 - 7.1 The Old Schoolhouse Workshop: Instruction to CMS Trustees to negotiate “heads of terms” agreement with HRA

 - 7.2 Christchurch Shed Rules & Constitution: Acceptable Behaviour and Termination of Membership

Attachments:

- Minutes of 2018 AGM
- Copy of 2018 Signing-in document
- Trustee Eligibility Declaration Form
- Trustees Annual Report 2018 – 2019
- CMS Constitution (Version 6th October 2017)
- Chairman’s Report
- Treasurers Report and CMS Accounts 2018 - 2019
- Secretary’s Report