

# Christchurch Men's Shed

## Rules

Version 3.3 26 March 2023

- a. The workshop will be available from Monday to Friday from 9.30 a.m. to 4.00 p.m when a keyholder is present. It can be available by special arrangement at other times.
- b. Two members must be present in the workshop **at all times** while machinery is operating.
- c. All members using the workshop must enter their name in the log book and put an "attendance fee" of £2.50 per day, or part day, in the box provided. Attendance fees are capped at £5 per week.
- d. The last person leaving the workshop is responsible for switching off the power (by pressing the emergency stop button), switching off the lights and ensuring that the doors are locked and windows closed.
- e. Abuse, violence, anti-social behaviour or infringements of the rights of others will not be tolerated. Members indulging in this type of behaviour will be asked to leave the workshop immediately.
- f. Alcohol or drugs are not allowed in the workshop. Any person arriving at the Shed obviously suffering from the effects of alcohol or drugs will be asked to leave immediately.
- g. Members are expected to conduct themselves in a courteous manner towards all other users of the workshop and Shed members. This includes being considerate of the needs of other members for space, tools, materials and equipment. Timber should not be used without the permission of the Duty Workshop Manager.
- h. Members will ensure that their work area is tidied and cleared at the end of each work session and that their tools, project and materials are returned to storage.
- i. Members are responsible for implementing health and safety requirements and ensuring they are adhered to at all times. Each member is responsible for the safety of himself and his fellow members. (See Health & Safety Policy for the Christchurch Men's Shed).
- j. Members will respect and have consideration for the neighbours of the Shed.
- k. Members will sign on the membership application form that they accept the above rules.

**Note:** These rules may be updated periodically. Members should check for any changes to these rules in the latest version posted on the Shed notice board.